



## Thames – Sydenham and Region Source Protection Authority Meeting Agenda

**Source Protection Authority** Upper Thames River

**Meeting Date:** Tuesday March 22, 2011

**Meeting Time:** **Following the adjournment of the UTRCA Board of Directors' Meeting**

**Meeting Location:** UTRCA Administration Boardroom

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### *Agenda*

1. Adoption of the Agenda
2. Minutes From the Previous Meeting  
October 26, 2010
3. Business Arising from the Previous Minutes
4. Presentation
  - (a) Drinking Water Source Protection Update (Verbal)
5. Business for Approval
  - (a) Striking Committee Report  
(C.Tasker)(Report attached)
  - (b) Source Protection Committee Member Appointments  
(C.Tasker)(Report attached)
6. Business for Information
7. Other Business
8. Adjournment

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Chris Tasker  
Source Protection Project Manager



Upper Thames River Source Protection Authority Meeting  
UTRCA Administration Boardroom  
March 22, 2011

J.Baechler, Chair called the Source Protection Authority meeting to order at 3:10 p.m. in the Boardroom of the UTRCA Administration Office. The following members were in attendance:

Members:     J.Baechler                                     B.French  
                  A.Bannister                                 T.Jackson  
                  M.Blackie                                     H.McDermid  
                  J.Boyce                                     C.Mott  
                  R.Chowen                                   J.Northcott  
                  S.Clark                                     G.Way  
                  R.Forbes

Regrets:       D.Lazenby                                     A.Ralph

Staff:           J.Brick   A.Shivas  
                  C.Harrington                                   S.Shivas  
                  T.Hollingsworth                             C.Tasker  
  I.Wilcox

Guest:           Bob Bedggood, Chair, Source Protection Committee

I.Wilcox noted that periodically the UTRCA Board of Directors will adjourn and reconvene as the Upper Thames River Source Protection Authority. He noted that the SPA's responsibilities are specified under the Clean Water Act rather than the Conservation Authorities Act.

I.Wilcox introduced C.Tasker, Source Protection Project Manager for the Thames-Sydenham and Region Source Protection Region, which includes the Upper Thames River, Lower Thames Valley and St. Clair Region Conservation Authorities. He also introduced Bob Bedggood, Chair of the Source Protection Committee and noted that he is a former member of the UTRCA Board of Directors. He stated that under the Clean Water Act the SPC Chair is required to report to the Source Protection Authorities on a quarterly basis.

1.     Adoption of Agenda

R.Chowen moved – H.McDermid seconded:-

“RESOLVED that the agenda be approved as presented.”  
CARRIED.

2.     Minutes of the Previous Meeting  
       - October 26, 2010

J.Boyce moved – A.Bannister seconded:-

“RESOLVED that the minutes of the UTR Source Protection Authority meeting dated October 26, 2010 be approved as circulated.”

CARRIED.

3. Business from the Previous Minutes

There was no business to discuss.

4. Presentation

(a) Drinking Water Source Protection Update

B.Bedggood noted that recently the Source Protection Committee filled two vacancies. The Committee currently has the full complement of 21 members as well as all three First Nation representatives. He advised the members that the amended Proposed Assessment Reports for the St. Clair Region and the Lower Thames Valley Source Protection Areas have been submitted to the Minister of the Environment for approval. The amended Proposed Assessment Report for the Upper Thames River Source Protection Area will be submitted in June, 2011. He noted the Reports identify vulnerable areas where sources of municipal drinking water might be at risk of contamination or overuse. He advised the members that the next step will be to develop Source Protection Plans that will contain policies that manage significant threats to municipal supplies of drinking water and ensure that no new significant threats can occur.

C.Taker made a presentation relating to Drinking Water Source Protection. He advised the members that Source Protection was spearheaded as a result of the Walkerton tragedy. He noted that one of the requirements under the Clean Water Act was to form local Source Protection Committees to develop a plan to determine vulnerable areas, and identify threats and develop plans to deal with the threats in the drinking water. He noted that basically the SPAs are Conservation Authorities with a slight modification in a few cases.

He gave a brief overview of the Assessment Reports as noted above. He advised the members if they would like additional information on the Reports the information is available on the website [www.sourceprotection.on.ca](http://www.sourceprotection.on.ca). He recommended the members view the system summary of the municipal system closest to them. He stated if a member would like to review the Reports in their entirety to contact S.Shivas and a CD will be forwarded to them.

He stated that the Committee’s next steps include submitting the UTR Assessment Report in June, and developing policies for managing significant threats. He outlined the implications on the Municipalities and Conservation Authorities and also highlighted the disclosure services being provided to the landowners and municipalities.

The presentation is attached for further review and information.



J.Baechler departed the meeting at 3:20 p.m. and J.Boyce, Vice Chair conducted the remainder of the meeting.

5. Business for Approval

(a) Striking Committee Report

The report was presented to the members for consideration.

T.Jackson moved – H.McDermid seconded:

“RESOLVED that the UTR Source Protection Authority approve the recommendation as outlined in the attached report.”

CARRIED.

(b) Source Protection Committee Member Appointments

The report was presented to the members for consideration.

A.Bannister moved – C.Mott seconded:-

“RESOLVED that the UTR Source Protection Authority approve the recommendation as outlined in the attached report.”

CARRIED.

6. Business for Information

There was no further business to discuss.

7. Adjournment

The meeting was adjourned at 3:25 p.m. on a motion by J.Northcott.

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Ian Wilcox, General Manager

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J.Baechler, Chair  
UTR Source Protection Authority  
J.Boyce, Vice Chair  
UTR Source Protection Authority

**Report to** Source Protection Authorities in the  
Thames – Sydenham and Region

**Agenda #** 2011.03.5a

**Cc** SP Management Committee

**Date** March 8, 2011

**From** Chris Tasker, Project Manager

**Re:** Striking Committee

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## **Recommendation**

*It is recommended that annually the Source Protection Authorities in the Thames-Sydenham and Region confirm their representatives on the striking committee.*

## **Background**

- The striking committee was formed by the Conservation Authorities, acting as the Source Protection Authorities (SPAs), to carry out their shared responsibilities related to the formation of the Source Protection Committee (SPC).
- The striking committee has 6 members, 2 from each of the 3 SPAs in the region.
- The striking committee:
  - provided recommendations to the MOE on the appointment of the chair of the SPC,
  - appointed members of the SPC,
  - and accepted the policies of the committee.
- The members efforts and Albert Bannister's leadership in chairing the striking committee is greatly appreciated.
- A joint committee of the 3 SPAs in the region remains an effective and efficient way of collaborating to carry out the shared responsibilities of the SPAs
- In January 2010 Albert Bannister and Murray Blackie were reconfirmed as the UTRSPA members of the striking committee for the purpose of reappointments.
- SPC members willing to continue in their role have had their appointments extended to 2012 to align with the anticipated approval of the Source Protection Plans for the region as required by the Clean Water Act.
- Following approval of the Source Protection Plans the striking committee would be required to reconsider one third of the appointments of the SPC each year.
- Two vacancies were recently filled by the striking committee which is the subject of another report to the authority.

## **Discussion**

- While it is possible to reform the striking committee as needed, it would require that SPA meetings be held by all three authorities to select members to sit on the striking committee.
- The Conservation Authorities in the region generally hold their SPA meetings immediately before or following their board meetings.



- The CAs in the region generally meet, monthly however there are months which they do not hold meetings. As such forming the striking committee when required may take 2 to 3 months.
- In the event of future vacancies it is important that they be filled as quickly as possible given that filling vacancies is a lengthy process, it is important that the process not be delayed additionally while a striking committee is formed.
- SPC vacancies do not affect the required quorum, but it does affect the committee's ability to achieve the 2/3 quorum required to meet as a committee.
- As such it is recommended the SPAs reaffirm their membership on the striking committee annually.
- Each SPA has used different methods to provide their striking committee members to make the striking committee (responsibility of the chair and vice-chair or appointing specific members).
- Either way, re-affirming membership annually is recommended so that the SPA remain connected with the striking committee and their role in forming and continued support of the Source Protection Committee and that new members of the striking committee understand their responsibilities.
- Annual reaffirmation will also ensure that the striking committee is ready in case future vacancies occur.

**Report to** Source Protection Authorities in the  
Thames – Sydenham and Region

**Agenda #** 2011.03.5a

**Cc** SP Management Committee

**Date** March 8, 2011

**From** Chris Tasker, Project Manager

**Re:** Appointment of new members

## **Recommendation**

*It is recommended that the Source Protection Authorities in the Thames-Sydenham and Region confirm the appointments of the three new members to the Source Protection Committee and the extension of the appointments for the previous members.*

## **Background**

- The striking committee was formed by the Conservation Authorities, acting as the Source Protection Authorities (SPAs), to carry out their shared responsibilities related to the formation of the Source Protection Committee (SPC).
- There were two vacancies in the Source Protection Committee which needed to be filled.
- As required by the Clean Water Act, the SPC is made up of 1/3 members representing municipalities, 1/3 representing economic sectors of the region and 1/3 representing interests other than the other 2/3.
- Both vacancies were created in the “other” third of the committee.
- While geographic balance between the SPAs is not legislated, the striking committee endeavoured to balance the SPC from the three SPAs.
- Both vacancies were created by people who lived in the Upper Thames River SPA.
- The original appointments to the SPC were expiring and required extension to align with the anticipated approval of the Source Protection Plans to be consistent with the Clean Water Act.

## **Discussion**

- Advertisements were placed in local newspapers across the region
- The striking committee selected candidates to interview
- John Trudgen was appointed. John has considerable municipal administrative experience as well as experience with a number of water systems across Ontario. John is also quite familiar with the Planning and Drainage Acts.
- The advertisement was reposted.
- George Marr applied, was interviewed and appointed. George brings to the committee his experience in risk from an insurance perspective as well as active involvement with a number of environmental, recreation and civic organizations including the UTRCA



- A letter from the London District Chief's Council was received which appointed Darlene Whitecalf. Darlene is a band councilor with the Chippewas of the Thames First Nation. In January 2010 the SPA acknowledged the appointment of 2 of the 3 possible First Nations members of the SPC.
- SPC members willing to continue in their role have had their appointments extended to the end of 2012 to align with the anticipated approval of the Source Protection Plans for the region as required by the Clean Water Act.